

THREE OAKS HOMES TENANTS' FEDERATION

MINUTES OF COMMITTEE MEETING HELD AT THE BLABY PARISH COUNCIL OFFICES, WESTERN DRIVE, BLABY ON

4th January 2010 AT 10.00 am

| | | |
|---------|-----------------|-----------|
| Present | Joan Deacon | Chair |
| | Jane Churcher | Secretary |
| | Jacqui Clarke | |
| | Shirley Heggie | |
| | Reuben Reynolds | |
| | Lesley Woodward | |
| | Jean Ricketts | |
| | Keith Posnett | |

Action

1 Apologies for absence.

Apologies have been received from Jean and Jim Humphreys; Colin Norman; Mary Hood; Tony Mann; Suzi Randall;

2 Declarations of Interest

Joan declared an interest as Board Member of T.O.H and, as such, would refrain from discussing or voting on any matters which may conflict with this.

3 Approval of Previous Minutes

The minutes of the Committee meeting held on 7th December 2009 were approved

4 Matters arising from previous Minutes

Handy Van Service

We are still awaiting a report from Suzi

Suzi

Service Charge Meetings

.Joan will ask Simon Yarwood to notify us with regard to the ongoing situation as she believes two schemes are not being done, namely Stanford House and Cork House. Lesley stated that if this is the case TOHTF need to be

Joan
Reuben

made aware of the reasons for it.

Reuben voiced his concerns about poor attendance at two meetings he attended, it was suggested lack of communication may be the reason, he will clarify and report back, and if required Joan will look further into the matter.

Voids

There has been no report back from Linda Brown with reference to the covered air vent at Stoney Stanton – Jane to continue to chase. The Tenants Federation are not being asked to inspect void properties, the number we have inspected over the past year has been minimal, Joan is to chase the lack of communication in this respect.

Joan
Jane

Parking Committee

Jacqui reported that money is now available to address car parking problems within specific and prioritised areas. Currently quotes are being obtained..

Board Member Election

Three people have completed application forms, which have been duly forwarded.

5 Treasurer's Report Secretary's Report

| | |
|-----------------------|---------------------------------|
| High Interest account | £400.84 (2p interest per month) |
| Cheque Account | £2788.88 |
| Petty Cash Account | £94.66 |

6 Secretary's Report

If there are any issues to be raised at Any Other Business can the query please be submitted in written form either to Chair or myself by Thursday prior to the Committee meeting; this will enable any relevant search for information to be carried out prior to the meeting. This will be for a trial period of three months.

7 Tenants Representative Report

Jacqui raised the point with respect to written reports, this would prove a problem for her without a computer; she was assured every assistance would be given to her (and others) as and when the need arises.

Investment Programme Steering Group.

A report was received from Shirley in which she stated clarification was required on a number of issues – an informal meeting with Richard Rae and Simon Yarwood

Shirley
Jean

will take place on 5th January, both Shirley and Jean will attend and report back.

Jacqui raised the point that no paperwork is being given to tenants with instructions on how to use their newly installed equipment. Lesley reminded the Committee if they are not happy with anything we have the facility to express our concerns directly to the Board – Jacqui suggested we did this with reference to the Investment Programme.

Supporting People Leicester County Council

Reuben has received a response from L.C.C he is seeking further clarification and will report back.

Reuben

Jacqui has been asked to join East Midlands Regional Later Life Forum (set up by L.C.C); she is attending an Advice and Information workshop in London in early February and will report back.

Jacqui

8 Any Special Business

Chair handed out a copy of her New Year Message (available on request) in which she thanked everyone for their support since taking over the Chair.

9 Any Other Business

The need for any issues to be submitted by Thursday prior to meeting was reiterated. One Committee member is still experiencing difficulty in getting several problems resolved; it has now been suggested he institutes the complaints procedure.

10 Date, time and venue of next meeting

The next Committee meeting will be held on 1st February 2010 in Blaby Parish Council Offices, Western Drive, Blaby from 10.00 am – 12.00 pm.

11 Closure of meeting

The meeting was closed at.11.55 am